

APPLICATION FOR GRANT
Before completing please read the notes overleaf

FULL NAME: **TITLE:**

ADDRESS:

POST CODE: **TEL. No:** **AGE:**

GRANTS WILL BE GIVEN TO INDIVIDUALS WHICH THE COMMITTEE CONSIDER MOST IN NEED. IN YOUR OWN WORDS PLEASE ADVISE WHY YOU ARE SEEKING FINANCIAL ASSISTANCE
(continue on a separate sheet if necessary)

HAVE YOU APPLIED ELSEWHERE FOR A GRANT? **IF YES TO WHOM:**

PLEASE SUPPLY TWO REFERENCES WHO WOULD BE ABLE TO CONFIRM BOTH YOUR NEED AND THE NECESSITY OF A GRANT
(read notes overleaf on suitable references)

Date received _____ To Committee _____ Result _____

Thank you for applying to the Barnstaple Municipal Charities for a Grant. It is essential you understand the Rules governing this Charity which must be met, also that there is a limit on payments; and these are outlined below:-

Beneficiary Area

The Charter stipulates a person seeking a grant must be resident in Barnstaple or a 6 mile radius of Barnstaple (excluding Pilton which has a similar charitable body).

Financial Limitations

The amount of a grant is limited and you must take this into account on making your application. Any grant approved shall be a once only payment (although this will not prohibit future application). Normally a grant up to £200.00 will apply. Grants in excess of this shall not be made to the applicant but direct to a Company or Firm or other responsible body through which the applicant is seeking aid or benefit.

Qualifications for Grant purposes and References required

Grants are for persons considered to be in need who may be:-

- 1 Students/apprentices furthering their education who need assistance in the purchase of text books/tools/instruments, etc.

References Students/Apprentices must provide a reference from either tutor, college head or other responsible person stating the grant is to assist the applicant's progression into further education or apprenticeship. A further reference is required from a responsible person within the community who knows and would be willing to vouch for the applicant. Applicants must enclose references with their application or ensure they follow soon after.

- 2 Persons in social need - this may cover a number of aspects:

Provision towards furniture, bedding, clothing, food, fuel, heating appliances; radio or television sets for the lonely, bedridden or house bound; towards reasonable travel expenses.

Grants may be made for other aspects where a person can prove to the Trustees satisfaction they are in need or such a grant would improve their well-being.

References: Persons in social need must provide a reference from Social Services, a doctor or other responsible person stating the grant is to relieve a need unable to be met under any existing social legislation. A further reference is required from a responsible person within the community who knows and would be willing to vouch for the applicant. Applicants must enclose references with their application or ensure they follow soon after.

Consideration of Applications

The Committee will consider applications quarterly during the year. Applicants will be advised of the Committee's decision, which shall be final. Urgent applications will be considered by members of the Committee under its emergency procedures.

If the conditions outlined above are not met, or suitable references are not available on consideration of the applicants request, then the application will not be considered

Charity Co-ordinator

Please return your completed application form to:

Barnstaple Municipal Charities
C/O Charity Co-ordinator
Chudleigh House, Grange Road
Bideford, Devon
EX39 4AR